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**POSITION: Executive Search Intern**  
**LOCATION: London (The City)**

What are we looking for?

-  *Someone who is comfortable talking on the phone and has strong communication skills.*
-  *A confident and ambitious individual with a willingness to get involved in projects.*
-  *Someone with an interest in Financial Markets or Executive Search.*
-  *An individual who is confident and has good technical skills in Excel.*
-  *Someone who enjoys a variety of tasks with a broad range of responsibility.*

An individual who is self-assured, confident and a self-starter, with plenty of initiative. An individual with emotional intelligence, empathy and the ability to establish rapport easily. An individual who has good project management skills, attention to detail and an enquiring mind.





#### About Us

Magellan is a specialist Executive Search practice in the Asset Management industry, focusing on Senior hires on behalf of many of the largest Global Asset Management firms. You can find out more about us and what we do on our website [www.magellanap.com](http://www.magellanap.com)

We are looking for an Intern to work as an Associate. In this role, you will be supporting the Consultants and Researchers in their day to day roles.

This function offers both operational and research responsibility, giving you an insight into how a successful city firm operates; as well as an in-depth understanding both of top-level headhunting, and the City in general.

Some of the responsibilities for the role might entail (not exhaustive):

-  Being the first point of contact for telephone calls, and conducting telephone-based research;
-  Conducting desk research into Companies and People using a variety of web-based information sources;
-  Organizing and producing think pieces on the market through qualitative and quantitative research;
-  Producing Marketing material and Client Research Reports for Consultants/Researchers in preparation for meetings.

If you are a successful intern there is the opportunity of being offered a permanent role. All our other Interns have been able to use the knowledge they gained to find successful jobs in the City or within Executive Search.

#### Application process:

The first step is to send a CV with a covering letter.

-  *The covering letter should demonstrate your interest in either Financial Services or Recruitment.*

Please send this by e-mail with "MAP Intern 2020" in the Subject Line to [m.ratcliff@magellanap.com](mailto:m.ratcliff@magellanap.com)

**SALARY: £18,000 + Bonus**

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